

Workplace Safety Inspection

Floor Walk & Findings

Walk the floor, check the basics, and log every finding with an owner and a fix-by date.



Also available digitally

This checklist can also be completed on a **phone, tablet or PC** in flowdit. Add photos, notes and actions to each item, and generate the report automatically.

Scan to open · flowdit.com

Area / department		Date	
Inspector		Shift	

Safety checks	OK	Not OK	N/A	Notes
Machine guards and interlocks in place and working				
Emergency stops accessible and tested				
PPE available, correct, and worn				
Walkways and exits clear				
Housekeeping: no clutter, spills, or trip hazards				
Electrical panels closed, no damaged cables				
Chemicals labelled and stored correctly				
Fire extinguishers present and in date				

Findings & corrective actions

Severity: H = High, M = Medium, L = Low

#	Finding	Sev.	Owner	Due	Status
1					
2					
3					
4					
5					
6					
7					
8					

Acceptance decision

Rule: any High (H) finding must have an owner and a date before the walk is closed.

Result: ☐ No issues ☐ Actions assigned ☐ Stop work item raised

Inspector

Area supervisor

Name / Signature / Date

Name / Signature / Date