

Pre-Commissioning Witness Checklist & Punch Tracker

Prove the system is safe to energize, then track every open item to closure before start-up.



Also available digitally
This checklist can also be completed on a **phone, tablet or PC** in flowdit. Add photos, notes and actions to each item, and generate the report automatically.
[Scan to open · flowdit.com](https://flowdit.com)

Project / system		Date	
Discipline		Area	
Lead		Sheet ___ of ___	

Static checks (power off)	Pass	Fail	N/A	Notes
Lines and vessels cleaned and flushed				
Pressure and leak test passed				
Instruments calibrated				
Rotating equipment cold-aligned				
Continuity and loop checks done				
Isolation / LOTO points identified				

Punch list — open items

Severity: C = Critical, M = Major, L = Minor

#	Open item / defect	Sev.	Owner	Due	Status
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Acceptance decision

Rule: pre-commissioning is not complete while any Critical (C) item stays open.

Open Critical (C): _____ Open Major (M): _____ Open Minor (L): _____

Outcome: ☐ Complete ☐ Complete with punch list ☐ Not ready

Commissioning lead

Client witness

Name / Signature / Date

Name / Signature / Date