

PPAP Submission Checklist

Elements & Submission Level

Check the PPAP elements against the customer's submission level, so nothing's missing before you submit.



Also available digitally
This checklist can also be completed on a **phone, tablet or PC** in flowdit. Add photos, notes and actions to each item, and generate the report automatically.
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Part number		Submission level (1-5)	
Part name		Date	
Supplier		Customer	

PPAP elements	Incl.	N/A	Open	Notes
Design records				
Engineering change documents				
Customer engineering approval				
Design FMEA				
Process flow diagram				
Process FMEA				
Control plan				
Measurement system analysis (MSA)				
Dimensional results / FAI				
Material and performance test results				
Initial process studies (capability)				
Qualified laboratory documentation				
Appearance approval report (if applicable)				
Sample production parts				
Master sample				
Checking aids				
Customer-specific requirements				
Part submission warrant (PSW)				

Acceptance decision

Rule: the PSW is signed only when every element required at the submission level is complete.

Status: ☐ Submitted ☐ Interim approval ☐ Rejected

Supplier quality

Customer SQE

Name / Signature / Date

Name / Signature / Date