

Kaizen A3

One-Page Improvement Sheet

Take one improvement from problem to verified result on a single page, so it doesn't fizzle after the event.



Also available digitally
This checklist can also be completed on a **phone, tablet or PC** in flowdit. Add photos, notes and actions to each item, and generate the report automatically.
[Scan to open · flowdit.com](https://flowdit.com)

Theme		Date	
Owner		Team	

Background and problem: what, where, how big. Current state vs target (add sketch or photo).

Analysis and actions

Root cause on the left, the countermeasure on the right.

#	Root cause	Countermeasure	Owner	Due	Done
1					
2					
3					
4					
5					
6					

Acceptance decision

Rule: a kaizen closes only when the result is measured against the target, not when the action is done.

Result: ☐ Target met ☐ Partial ☐ Standardized

Owner

Area lead

Name / Signature / Date

Name / Signature / Date