

Compliance Audit

Requirement, Evidence & Gaps

Map each requirement to its evidence and a compliant / non-compliant call, and log gaps to closure.



Also available digitally
This checklist can also be completed on a **phone, tablet or PC** in flowdit. Add photos, notes and actions to each item, and generate the report automatically.
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Standard / regulation		Audit date	
Scope / site		Auditor	

Requirement check

Result: C = compliant, NC = non-compliant, N/A.

#	Requirement / clause	Evidence	Result	Note
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				

Gaps to close

Severity: C = Critical, M = Major, L = Minor

#	Gap	Sev.	Owner	Due	Status
1					
2					
3					
4					
5					
6					
7					
8					

Rule: no Critical (C) gap stays open at close-out.

Result: ☐ Compliant ☐ Compliant with findings ☐ Non-compliant

Auditor

Auditee / owner

Name / Signature / Date

Name / Signature / Date